

McKenzie on the run – to prove himself

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Gayton McKenzie, South Africa's new minister of sport, arts and culture, wants to show right from the start that he is serious about his portfolio ... by completing a marathon.

The PA leader made the announcement on social media yesterday.

"I allowed chubbiness to invade me. Now I am driving it out. Don't let yourself go. Have you run today? Let's do it, South Africans. I am going to do my first marathon in a month," McKenzie said in a video, where he was jogging.

McKenzie provided several quips during his first week as a Cabinet member.

When Chief Justice Raymond Zondo had just sworn him in as a Cabinet member on Wednesday, he asked

McKenzie to sit down. To which McKenzie quickly responded: "The last time a judge asked me to sit, he made me sit for 10 years."

This was in reference to his previous run-ins with the law, which saw McKenzie spend the better part of his life incarcerated.

He told City Press' sister publication Rapport that many people still believed he was the same person who had served time in prison for, among other crimes, bank robbery.

He blocks out these negative comments by focusing on his party's success.

"I don't think there is a word for how I feel. It's happiness, appreciation and gratitude," said McKenzie. "It was a flood of emotions and I had to hold back the tears at my swearing-in [as MP]. I couldn't burst into

tears – then they'd say: 'Oh he's really excited!'"

McKenzie, in his words, said it was especially the coloured community that was proud to see him in Parliament.

"The best thing is the cleaners and the tea makers who were so happy and hugged me. They say: 'Thank you for being here!' Then I realised the enormity of how big this moment actually is."

McKenzie, who plans to donate his parliamentary salary to charity, said he did not care what his critics thought of him.

"I am so tired of telling people I am not the same person anymore. I have

changed. They prefer not to accept me, but that's alright as long as my people accept me. There has never been a member of Parliament who gives away his entire salary.

"I come from a community where children only know drugs and crime, and don't want to let go because of opportunities. But now they can see they can also reach heights," added McKenzie, who hails from Heidelberg in Bloemfontein.

McKenzie believes it was a "divine" calling to establish the PA so that the coloured community could be empowered.

"I was fed up with the way coloured people are treated and nothing has changed, even today. Our coloured children's CVs are thrown in the trash. Their parents are not promoted.

"I initially started the party for coloured people, but soon realised it wouldn't work."



TAKING THE BATON Minister of Sport Gayton McKenzie
PHOTO: BRENTON GEACH / GALLO IMAGES

Chief Directorate: Democracy Support Services
Director: Office on the Status of Women and Children
Salary level 13: R1 216 824 – R1 433 355.00 p.a.
(to be structured in accordance with the rules of Senior Management Services)
Centre: Pietermaritzburg
Ref No.: 023012/07/24

Minimum Requirements: • An undergraduate Bachelor's Degree (NQF level 7) or as recognized by SAQA in Social Science/Community Development Studies/Public Management/Administration or equivalent qualification • 5 years middle management experience in the Office on the Status of Women and Children environment • Strong community-based experience • Computer literacy • Valid driver's license.

FOR FULL DETAILS OF THIS POST, APPLICANTS MUST VISIT: www.kznonline.gov.za/kznjobs.

Enquiries: Mr S.O Ntuli **Tel: 087 743 8771**

Directions to applicants: "Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address recruitment@kznpremier.gov.za.

CLOSING DATE: 19 JULY 2024

MADIBENG LOCAL MUNICIPALITY **2030 NDP**

VACANCIES (RE-ADVERTISEMENT)

The Madibeng Local Municipality, with its Head Office in Brits seeks a competent and visionary leader to head its administration. Applications are invited from suitably qualified candidates for the position of Municipal Manager.

The full version of the vacancies is available on the municipal website, www.madibeng.gov.za

TERM OF APPOINTMENT: A fixed term contract of employment, NOT EXCEEDING one (1) year after the election of next Council.

MUNICIPAL MANAGER

Remuneration: An all-inclusive remuneration package between **R1 530 886.00** (minimum); **R1 783 458.00** (midpoint) or **R2 077 729.00** (maximum) per annum as per Government Gazette 48789 of 14 June 2023 .

The incumbent will be stationed at Madibeng Local Municipality, 53 Van Velden Street, Brits.

Kindly direct any enquiries for this position to the Director Corporate Support Services: Mr Daniel Masemola, 012 318 9401/9514 during office hours (08:00 - 16:00)/danielmasemola@madibeng.gov.za

The closing date for the position is 26 July 2024 at 16h00

NB: This is a re-advertised vacancy. The initial advertisement was published in the City Press edition of 12 May 2024. Those that had applied, should not re-apply as their applications are still valid. Council reserves the right to withdraw, amend and/or suspend the process at any time when necessary.

Clr. Douglas Maimane: Executive Mayor
Madibeng Local Municipality
CIVIC CENTRE | 53 VAN VELDEN STREET | BRITS
Tel: (012) 318 - 9100/9501 | Email: customerservice@madibeng.gov.za
"Madibeng, the Prosperous Platinum and Green Tourism City"

SAPS VACANCIES

THE SOUTH AFRICAN POLICE SERVICE (SAPS) IS ADVERTISING THE FOLLOWING VACANCIES WITHIN THE DIRECTORATE FOR PRIORITY CRIME INVESTIGATION (DPCI): POLICE SERVICE ACT, 1995 (ACT 68 OF 1995)

NATIONAL LEVEL (HEAD OFFICE, PRETORIA)

RE-ADVERTISEMENT: Post Title: Divisional Commissioner: National Priority Offences - Operations (at the level of Lieutenant General - Salary Level 15)

Office: Directorate for Priority Crime Investigation
Salary level: Band C (SMS) = An all-inclusive flexible remuneration package of **R 2 026 941** per annum is applicable to the post
Post reference: DPCI/SMS/HO/09/2024

Application forms may be hand delivered or couriered to the following addresses:
NATIONAL OFFICE: HEAD OFFICE, PRETORIA
Hand delivered or couriered to: Main Security gate at 1 Cresswell Avenue, Promat Building, SILVERTON

Enquiries can be directed to: Brigadier MB Monyela and Colonel A Wessels - Tel.: (012) 846 4211 / 4067

NB: For a detailed advertisement, please visit the South African Police Service website on: <https://www.saps.gov.za>

Interested applicants should submit their applications on the SAPS official application form (which can be downloaded from the SAPS website) together with the required documentation, to the address provided in the advertisement.

Closing date: 19 July 2024 at 16:00.

The Directorate for Priority Crime Investigation is under no obligation to fill a post after the advertisement thereof.

We welcome applications from persons with disabilities.

LIMPOPO LEGISLATURE **It's your voice, use it!**

Applications are invited from interested parties for the filling of vacant posts which exist in the Limpopo Legislature and as outlined herein. However, the Limpopo Legislature reserves the right not to fill these vacancies.

2. Applications should be submitted on new "Z83 Form" obtainable from any Public Service Department and should be accompanied by certified copies of relevant qualifications, the applicant's identity document and updated CV. No faxed, e-mailed, or late applications will be accepted or considered. Applications should be forwarded to: **The Secretary, Limpopo Legislature, P/B X9309, POLOKWANE, 0700.**

3. Enquiries should be directed to Mrs. Nemaungani R.T. @ 015 633 8000 or 066 036 0447.

4. The Limpopo Legislature is an equal opportunity, affirmative action employer. It is our intention to promote representivity (gender, race and disability) through the filling of these positional vacancies. Persons with disabilities are welcome to apply and an indication in this regard on the application form will be appreciated.

5. **N.B.** Only applicants who meet the above requirements will be considered. Shortlisted candidates will be subjected to a proficiency test. If you have been contacted within three (3) months after the closing of this advertisement, kindly accept your application as having been unsuccessful.

6. It will also be expected of shortlisted candidates to be available for interviews on a date, time and place as determined by the Limpopo Legislature.

7. **Closing Date: 26 July 2024**

ADVERT NO. 01 OF 2024 REF. NO. 3/6/1/2 (APPLICABLE TO ALL POSTS)
ADVERTISEMENT OF POSTS: LIMPOPO LEGISLATURE

COMPETENCIES:

- Communicates well and provides relevant information.
- Maintains close links with clients to ensure that their needs are met.
- Keeps abreast of national developments.
- Exercises problem solving service standards to enhance organisational effectiveness and efficiency.
- Understands FMPLA and other regulations, and.
- Understands protocol requirements.

POST 8: LANGUAGE PRACTITIONER: SEPEDI
BASIC SALARY: R557 746.00 p.a.

JOB REQUIREMENTS:

- An NQF level 7 qualification with specialisation in languages or equivalent qualification in Translation Studies.
- Two (2) years' work experience in a language-related field.
- Proficiency in Sepedi and a good command of English language.
- Basic knowledge of Hansard transcription, editing and/or proofreading of parliamentary proceedings.
- Demonstrable knowledge and understanding of parliamentary processes and the ability to function optimally in a multilingual and multicultural environment.
- Basic knowledge of any other official language spoken in Limpopo would be an added advantage, and
- Shortlisted candidates will be required to undergo an assessment of their proficiency in Hansard transcription, translation and interpreting.

KEY RESPONSIBILITIES:

- Translates and edits legislation, proceedings of the House from English into Sepedi and vice versa.
- Transcribes the proceedings of the House and assists in the production of Hansard reports.
- Provides interpreting service from Sepedi into English and vice versa during parliamentary sessions and outreach programmes of the Legislature.
- Assists in the management, development and implementation of parliamentary initiatives and projects.
- Render's language-related advice to the stakeholders of the Legislature.
- Assists in routine inspection of the recording and interpreting equipment in the legislative chamber and reports technical faults, and
- Performs administrative and ad hoc responsibilities as and when required.

COMPETENCIES:

- Basic knowledge in translation, interpreting, transcription and editing.
- High level linguistic skills and the ability to perform primary/first level editing of transcripts in accordance with approved editorial in-house style.
- Computer literacy: MS Office, knowledge of Computer-Assisted Translation (CAT) tools, terminology development software and translation memories.
- Knowledge of legislative processes, policies and parliamentary proceedings, and
- Dedicated, resourceful, deadline-driven and willingness to work beyond normal working hours.

POST 9: LANGUAGE PRACTITIONER: ISINDEBELLE
BASIC SALARY: R557 746.00 p.a.

JOB REQUIREMENTS:

- An NQF level 7 qualification with specialisation in languages or equivalent qualification in Translation Studies.
- Two (2) years' work experience in a language-related field.
- Proficiency in IsiNdebele and a good command of English language.
- Basic knowledge and understanding of parliamentary processes and the ability to function optimally in a multilingual and multicultural environment, and
- Shortlisted candidates will be required to undergo an assessment of their proficiency in transcription, translation and/or interpreting.

KEY RESPONSIBILITIES:

- Translates and edits legislation from English into IsiNdebele and vice versa.
- Transcribes the proceedings of the House and assists in the production of Hansard reports.
- Provides interpreting service from IsiNdebele into English or vice versa during sittings of the Legislature.
- Participates in terminology management and development initiatives and projects.
- Assists in routine inspection of the recording and interpreting equipment in the legislative chamber and reports technical faults, and
- Performs administrative and ad hoc responsibilities as and when required.

COMPETENCIES:

- Basic knowledge in translation, interpreting, transcription and editing.
- High level linguistic skills and the ability to perform primary/first level editing of transcripts in accordance with approved editorial in-house style.
- Computer literacy: MS Office, knowledge of Computer-Assisted Translation (CAT) tools, terminology development software and translation memories.
- Knowledge of legislative processes, policies and parliamentary proceedings, and
- Dedicated, resourceful, deadline-driven and willingness to work beyond normal working hours.

POST 10: LIBRARY ASSISTANT
BASIC SALARY: R381 974.00 p.a.

JOB REQUIREMENTS:

- An NQF level 6 or any relevant equivalent qualification, and
- Three years' experience in the relevant field.

DUTIES:

- Proper packing and indexing of library materials.
- Retrieval and issuing of reading materials to users.
- Issues letters of demand for overdue materials.
- Keeps record of all valuable library materials including statistics, acts, books, bills, speeches and Hansard records, and
- Assists users with library information, location of materials.

COMPETENCIES:

- Sound communication skills.
- Maintenance of good client relations.
- Maintenance of high quality standards that enhance organisational effectiveness and efficiency, and
- Self-management, and ability to organise task and priorities accordingly.

higher education & training
Department: Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Free State CET College
Community Education and Training College

Free State Community Education and Training (CET) College hereby invites experienced Service Providers for the following tenders:

TENDER NUMBER	TENDER DESCRIPTION	CIDB GRADING	COMPULSORY INFORMATION/ BRIEFING SESSION	CLOSING DATE, VENUE AND TIME
RFT-FSCETC02/2024	The Appointment of a Principal Agent to assist with project management, draw up specifications and designs for the infrastructure related projects for a period of three (3) years.	-	12 July 2024, 11h00, Microsoft Teams: Join the meeting: Meeting ID: 369 808 343 123 Passcode: h9gem3	06 August 2024, at 13h00 the Free State CET College, first floor, Spitskop Building 86 Kellner Street, Westdene, Bloemfontein, 9301

Tender documents will be available at a non-refundable fee of **R 1 150.00 (VAT Included)**

Tender documents can be obtained from Monday, **08th July 2024**.

Sealed tenders must be deposited into the tender box situated at The Free State CET College Head Office, first floor, Spitskop Building, 86 Kellner Street, Westdene, Bloemfontein, 9301.

Tender Documents and Enquiries: Tel: (051) 250 4021, email address: Tenders@FS.CETC.edu.za

Correspondence will be limited to shortlisted tenderers only. Should you not be contacted by the Institution within 90 days of the closing date of the tender, please consider your proposal unsuccessful. Late tenders will be disqualified from the bidding process.

The Free State CET College does not bind itself to accept the lowest bid and reserves the right to accept the bid as a whole, in part or not at all. The Free State Community Education and Training College is committed to both the principal and practical implementation of the Procurement Policy of Broad-Based Black Economic Empowerment (B-BBEE). No facsimile, late and/or electronic tenders will be accepted.

POST 1: SECRETARY TO THE LIMPOPO LEGISLATURE
Total package R 2 000 000.00 (SALARY NEGOTIABLE)
(THIS IS A FIVE YEAR FIXED-TERM CONTRACT)
The successful candidate is expected to sign an annual performance agreement with the Speaker.

JOB REQUIREMENTS:

- An NQF level 9 in Public Administration or equivalent qualification.
- Approved managerial experience of ten years in the public, legislative sector, or relevant environment at an Executive/Senior Management level.
- Broad knowledge of the public and legislative sectors.
- Avisionary with proven and strong strategic management and leadership capabilities.
- Proven expertise and ability for effective and efficient management of corporate governance principles and practices in the public and legislative sectors.
- Strong strategic project and programme leadership and management.
- A broad understanding of human resources management, financial management, corporate governance, ICT and legislative processes, and
- Familiarity with the political landscape of South Africa.

KEY RESPONSIBILITIES:

- Key Performance Areas (KPIs) include but not limited to the following: Performing the duties attached to the role of Secretary to the Legislature.
- Providing strategic leadership programmes in line with organisational policies.
- Monitoring organisational programmes in line with organisational policies.
- Ensuring the development, implementation and evaluation of strategic plans and the annual operational plan.
- Ensuring that risk assessment is conducted and that a risk plan and strategies are developed and implemented.
- Ensuring that policies of the Legislature are developed and implemented.
- Ensuring that there are sound, effective and efficient systems, policies and procedures for safeguarding of records, documents, assets and information.
- Ensuring that the budget and organisational structure of the Legislature is realigned.
- Ensuring that the Legislature complies with the applicable legislation and prescripts and exercising the delegated powers in line with relevant legislation.
- Approving the budget of the Legislature, and
- Providing administrative assistance to the Speaker and the Legislature in conducting its proceedings, procedures and business and enforcing its rules and orders in terms of Section 12(2) of Limpopo Legislature Act, 1997 Act No. 3 of 1997.

POST 4: SECTION MANAGER: HOUSE PROCEEDINGS
BASIC SALARY: R966 184.00 p.a.

JOB REQUIREMENTS:

- An NQF level 7 or equivalent qualification in a relevant discipline (e.g., Public Administration, Social Sciences, Political Science, Law).
- A post-graduate qualification or Honours Degree would be an added advantage.
- Demonstrated years of managerial experience acquired preferably in the legislative sector (e.g., law-making, oversight, public participation, parliamentary processes, etc.), and
- Experience in a supervisory role, which includes competence in operational supervision and resource management (such as managing people and budgets).

KEY RESPONSIBILITIES:

- Develops the annual Legislative Programme Framework and quarterly programmes of the Legislature;
- Provides procedural advice, ceremonial duties and other administrative support to presiding officers and Members of the Provincial Legislature (MPLs);
- Compiles quarterly reports on the performance of the section;
- Oversees the production of high-quality House documents (i.e. legislative programme, Order Papers, ATCS, Legislative Question Papers, and Minutes/Proceedings of the House as per agreed-upon timelines);
- Continuously reviews motions and other motions tabled in the House;
- Reviews and reviews procedural guides/manuals for procedural staff and presiding officers and develops them as and when required;
- Regularly assesses the relevance of the Rules and Orders of the House, recommends reviews when necessary;
- Coordinates the training for MPLs on procedural matters in accordance with the agreed training programme;
- Ensures the prompt communication of House resolutions to relevant stakeholders;
- Provides leadership and ensures the section's attainment of strategic goals;
- Conducts research on parliamentary procedures and relevant topical issues under consideration; and
- Provides budget input and implement the section's operational plan aligned to the strategic plan.

POST 5: RESEARCHER (X2 POSTS)
SALARY R795 673.00 p.a

JOB REQUIREMENTS:

- An NQF level 8 qualification in social sciences
- Economics or Accounting will be an added advantage.
- A master's degree will also be an added advantage.
- Three years research experience.
- Research publications.
- An in-depth knowledge on sociopolitical and economic issues.
- Ability to work under pressure and to perform difficult tasks without compromising quality.
- Report and presentation skills.
- Knowledge of PFMA, Treasury Regulations, and
- Knowledge of legislative Acts will be an added advantage.

KEY RESPONSIBILITIES:

- Conducts research on behalf of Portfolio and Standing Committees and the Speakership.
- Conducts pre-oversight research for Committees.
- Analyses Strategic reports of the Executive namely, Annual Performance Plans, Quarterly Reports and Annual Performance Reports.
- Manages projects.
- Provides research assistance for study tours and oversight activities.
- Manages budget of the division, and
- Performs any additional workload/hoc duties.

COMPETENCIES:

- A fully seasoned research and information management generalist with knowledge of methodologies and research management.
- Insight into the legislative environment.
- Developing information management systems.
- Set, assess and maintain high quality service standards, and
- Knowledge of South African legislations.

POST 6: COMMITTEE COORDINATOR (X2 POSTS)
SALARY R795 673.00 p.a

JOB REQUIREMENTS:

- An NQF level 7 in public administration or political science or equivalent qualification;
- Master degree will be an added advantage.
- Three years relevant experience and be able to interact and analyse public policy and public administration issues; and
- Understanding of the constitutional framework, the law-making process and responsibilities of the Legislature and its Committees.

KEY RESPONSIBILITIES:

- Organises Committee activities;
- Provides procedural advice to the Committee;
- Provides administrative and secretarial support to the Committee;
- Implements decisions of the Committee;
- Liaises with the Section Manager on issues of political support services;
- Assists with financial and asset management and expenditure control;
- Coordinates the interaction between the Members and political support staff;
- Makes sure that all political parties' administrative units are functioning well, and
- Facilitates and communicates meetings.

COMPETENCIES:

- Good verbal and written communication skills;
- Ability to work confidently with groups and individuals within and outside of the Legislature;
- Ability to keep abreast of national and international developments;
- Can lead teams to accomplish the mission and strategic objectives; and
- Directs plans linked to organisational change.

POST 7: UNIT MANAGER: MEMBERS AFFAIRS AND BENEFITS (PARTY POLITICAL LIAISON)
BASIC SALARY: R795 673.00 p.a

JOB REQUIREMENTS:

- An NQF level 7 qualification in finance or equivalent;
- A post-graduate degree will be an added advantage; and
- Three years relevant experience.

KEY RESPONSIBILITIES:

- Assists with human resources management and development for political support staff;
- Assists with performance management and quality control;
- Liaises with the Section Manager on issues of political support services;
- Assists with financial and asset management and expenditure control;
- Coordinates the interaction between the Members and political support staff;
- Makes sure that all political parties' administrative units are functioning well, and
- Facilitates and communicates meetings.

COMPETENCIES:

- Maintenance of basic client relations, and
- Basic proficiency in verbal and written communication.

MAKHUDUTHAMAGA LOCAL MUNICIPALITY

Bid Notice and Invitation to Bid
Bidders are hereby invited to bid for the following project:

Project Number	Project Description	Compulsory Briefing	Closing Date	CIDB
Lim473/Masemola-Mampho Package Plant/01/24/25	Design, Manufacture, Supply, and installation of the Water Package Plant at Ga-Masemola	19 July 2024, Municipal Chamber @10:00am	09 August 2024 12:00pm	3 CE or higher
Lim473/Cabrive Internal Road /02/24/25	Design for Cabrive Internal Road	19 July 2024, Municipal Chamber @10:00am	09 August 2024 12:00pm	Design only

The employer is Makhuduthamaga Local Municipality represented by the Municipal Manager.

Bid documents will be obtainable from Makhuduthamaga Local Municipality offices from 19 July 2024 (Mon-Fri from 08:00-16:30) from the cashiers; at a non-refundable deposit of R560.00 payable in cash or bank-guaranteed cheque. Bid documents can also be downloaded from an online service (www.etender.gov.za) at no cost.

Completed and signed tender documents must be sealed in an envelope and marked with the relevant project number and project description and be deposited in the tender box at Makhuduthamaga Local Municipality Offices in Jane Furse before the closing date and time.

The municipality shall adjudicate and award tenders in accordance with the Preferential Procurement Policy Framework Act, 5/2000 and the revised procurement regulation with effect 16 January 2023 and on 100 points for functionality and 80/20 points system where 80 points are for the price and 20 points for Municipal specific goals (according to the said legislation). Details of functionality and specific goals are in the bid document. Bids will remain valid for 90 (ninety) days.

The lowest tender will not necessarily be accepted and the municipality reserves the right not to consider any tender not fully completed. Tenderers are required to initial each page of the tender document and sign where necessary.

For enquiries contact:
Supply Chain Unit : Mr Mthopo M - 013 265 8607
Infrastructure Unit : Mr Senong PA - 013 265 8651
Mr MOGANEDIRI M, MUNICIPAL MANAGER, PRIVATE BAG X 434, JANE FURSE, 108

POST 2: CHIEF OPERATING OFFICER
Total package: R1 600 000.00 p.a. (SALARY NEGOTIABLE)

JOB REQUIREMENTS:

- An NQF level 8 in public administration or equivalent qualification, and
- Professional certifications in management or related areas will be an added advantage.

JOB REQUIREMENTS:

- A minimum of 7 to 10 years of experience in a senior operational management role, preferably within the public, legislative sectors or a large complex organisation,
- Demonstrated experience in strategic planning and execution,
- Proven ability to manage budgets and financial operations,
- Experience in leading and managing diverse teams,
- Knowledge of the legislative process and public sector operations is an added advantage, and
- High level of integrity, ethics, and commitment to public service.

KEY RESPONSIBILITIES:

- Provides strategic leadership and oversight of all operational functions within the Legislature.
- Develops and implements operational policies, procedures, and systems to enhance efficiency and effectiveness.
- Collaborates with executive management to develop long-term strategies and ensures alignment with the Legislature's objectives.
- Oversees budgeting, financial planning, and resource allocation to ensure sustainable and efficient use of resources.
- Leads and manages various divisions, ensuring high performance and continuous improvement.
- Fosters a culture of accountability, transparency, and service excellence.
- Ensures compliance with relevant laws, regulations, policies and procedures, and
- Represents the Legislature in various forums and maintains effective relationships with stakeholders.

COMPETENCIES:

- Strategic Thinking: Ability to develop and implement long-term strategies that align with organisational goals.
- Leadership: Proven leadership skills with the ability to inspire, mentor, and develop a high-performing team.
- Operational Excellence: Strong understanding of operational best practices and a track record of driving efficiency.
- Financial Acumen: Solid understanding of budgeting, financial planning, and resource management.
- Problem-Solving: Strong analytical and problem-solving skills with the ability to make data-driven decisions.
- Communication: Excellent communication and interpersonal skills with the ability to engage effectively with a variety of stakeholders, and
- Compliance and Governance: Knowledge of relevant laws, regulations, and best practices.

POST 3: SECTION MANAGER: SECURITY
BASIC SALARY: R966 184.00 p.a.

JOB REQUIREMENTS:

- An NQF level 7 in Security Management, Criminal Justice, or equivalent qualification,
- A qualification in risk management will be an added advantage, and
- Professional certifications such as Certified Protection Professional (CPP) or Physical Security Professional (PSP) will be an added advantage.

JOB REQUIREMENTS:

- A minimum of 5 years of experience in security management, preferably within the public sector or legislative environment.
- Proven leadership skills with experience in managing a diverse security team.
- In-depth knowledge of security systems, protocols, and emergency response procedures.
- Knowledge of security technology including CCTV, and
- Strong analytical and problem-solving abilities.
- Excellent communication and interpersonal skills.
- Proficiency in security technology and systems.
- Ability to work under pressure and to handle stressful situations with calmness and efficiency, and
- Valid driver's license and the ability to travel as needed.

KEY RESPONSIBILITIES:

- Develops and implements comprehensive security policies and procedures to protect Members of the Provincial Legislature, staff, and buildings.
- Oversees and manages the daily operations of the security team.

POST 11: DRIVER
BASIC SALARY: R313 531.00 p.a.

JOB REQUIREMENTS:

- An NQF level 4 qualification or any equivalent,
- Two to three (2-3) years' experience,
- Code 10 drivers' licence (C1) with PRDP, and
- Defensive and advanced driving will be an added advantage.

KEY RESPONSIBILITIES:

- Ensures safe arrival to the destination as per stipulated times.
- Inspects all vehicles before and after each trip and report all faults identified.
- Reports all vehicles which are due for service.
- Observes safety rules (i.e. as per National Road Traffic Act) while driving.
- Transports official passengers only (i.e., on board).
- Assists with loading and offloading of materials as and when required, and
- Posts, collects and delivers all mails for the institution in time as per requests.

COMPETENCIES:

- Ability to perform well under stressful conditions,
- Exceptionally loyal and conscientious skills,
- Always makes an effective contribution to foster co-operation and harmony,
- Highly effective organising and co-ordination skills, and
- Good interpersonal and communication skills.

POST 12: SERVICE OFFICER
BASIC SALARY: R258 197.00 p.a.

JOB REQUIREMENTS:

- An NQF level 4 or equivalent qualification, and
- At least three years of relevant experience.

KEY RESPONSIBILITIES:

- Maintains a clean healthy working environment at all times.
- Service meetings, functions and gatherings of the Legislature service.
- Keeps record of arrivals and refreshments.
- Stoves catering and cleaning utensils in good and healthy conditions, and
- Assists with other duties as mandated by the supervisor.

COMPETENCIES:

- Maintenance of basic client relations, and
- Basic proficiency in verbal and written communication.

MAKHUDUTHAMAGA LOCAL MUNICIPALITY

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For enquiries contact:
Supply Chain Unit : Mr Mthopo M - 013 265 8607
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